

Zilker Neighborhood Association Bylaws

Adopted by the Membership November 23, 1998; amended February 22, 1999, and February 28, 2005.

Article I. Name

The name of this organization shall be Zilker Neighborhood Association, a nonprofit organization, hereinafter referred to as the Association.

Article II. Purpose

The purpose of the Association is to seek to improve the quality of life in the neighborhood in matters of land use, environmental protection, public services, consumer protection, preservation of the historic and unique character of the community; to provide support in other matters of neighborhood concern; and to promote and participate in the civic life of the city.

Article III. Objectives

The objectives of this association are to:

1. Represent and advance the interests of residents in the neighborhood.
2. Keep all residents informed of issues vital to the neighborhood by appropriate communications and meetings.
3. Establish standing and ad hoc committees to investigate and make recommendations to the association on all matters of neighborhood concern.
4. Seek the improvement of single and multiple dwellings by residents and absentee owners.
5. Establish mutual protection and safety.
6. Improve safety of the streets through better traffic control.
7. Provide a greater emphasis on inclusion of apartment dwellers as integral members of the community.
8. Facilitate the education of residents regarding available options relating to home ownership, zoning, rights, etc.
9. Work toward development and preservation of natural green spaces, parks, trees, landscaping, and general land-use management.
10. Develop, adopt, and monitor a neighborhood plan, including an inventory of land uses and facilities.

Article IV. Membership

Section 1, Eligibility

a. Membership in the Association shall be open to all persons 18 and over residing in the neighborhood.

b. Membership shall be issued to individuals upon payment of annual dues (see also article V, section 3, regarding eligibility to vote).

Section 2, Dues

a. Membership categories and dues for each category shall be determined by the executive committee. Changes in the basic annual dues shall be presented at the final quarterly meeting of the fiscal year for approval by a majority vote of the membership. The executive committee is empowered to waive or reduce dues for individual residents.

b. All memberships expire at the end of each fiscal year, if dues for the following fiscal year are unpaid. A person whose membership has expired enjoys a one-year grace period during which he/she may pay dues and reinstate membership at any time.

Article V. Voting

Section 1

A quorum shall be necessary for the transaction of association business. A quorum is constituted with fifteen or more members in good standing.

Section 2

An affirmative vote of more than 50 percent of the members present and voting shall be binding on the Association.

Section 3

All members joining after 1 July 2004 will be registered upon receipt of dues and are not eligible to vote for 30 days. A person who reinstates membership during the grace period may vote at the same meeting at which he/she pays reinstatement dues.

Article VI. Officers

Section 1, Executive Officers

The officers of the Association shall be elected from the active membership and shall be a president, first vice president, second vice president, secretary, treasurer, newsletter editor, Austin Neighborhoods Council delegate, and social chair. These eight elected officers shall be members of the executive committee and shall be empowered to co-sign checks.

Section 2, Nominations

Nominations for officers may come from the general membership and must be received by the executive committee no later than one week prior to the fall meeting at which the executive committee will present the slate of nominees for election.

Section 3, Elections

Officers shall be elected for one-year terms by a simple majority vote of those members present and voting at the fall general meeting. If an office is contested, the election shall be by secret written ballot. Such ballots shall be cast and counted as the first order of business at the fall meeting. Officers-elect shall be installed at the end of the fall meeting.

Section 4, Duties of Officers

The president shall preside at all meetings of the executive committee and the Association and shall be an ex officio member of all committees. The president shall be empowered to speak on behalf of the Association consistent with the objectives and prior resolutions of the Association.

The first and second vice presidents shall assist the president as directed and shall, in succession, fulfill the duties of the president in the president's absence.

The secretary shall be responsible for recording the minutes of each general meeting and shall conduct correspondence as directed by the executive committee.

The treasurer shall be responsible for maintaining the financial records of the Association, shall draw checks as needed, and shall present quarterly financial reports.

The newsletter editor shall be responsible for producing the newsletter, which shall give notice of regular meetings to area residents. The content of the newsletter shall be consistent with the purposes of the Association as set out in Article II and shall be subject to approval by the executive committee.

The Austin Neighborhoods Council delegate is authorized to represent the Association and vote at meetings of the Austin Neighborhoods Council and other umbrella groups as determined by the executive committee.

The chair of the social committee shall be responsible for organizing the quarterly meetings and other events as determined by the executive committee.

Section 5, Removal from Office

Any officer may be removed from office for cause at any meeting by two-thirds of the membership present and voting, providing that notice has been furnished to the membership at least two weeks prior to said meeting. Any officer may be removed from office for cause by two-thirds of the executive committee.

Section 6, Replacement of Officers

When necessary, vacant offices may be filled at any meeting by the executive committee for the unexpired portion of the term.

Article VII. Meetings and Organization

Section 1, Regular Meetings

Meetings of the general membership of the Association shall be held once each quarter as set by the executive committee.

Section 2, Special Meetings

Special meetings may be called by the executive committee. A special meeting may also be called by a petition signed by 25 members. The agenda of a meeting called by petition shall be limited to the specific items listed in the petition.

Section 3, Fiscal Year

The fiscal year of the Association shall run from November 1 to October 31.

Article VIII. Committees

Section 1, Executive Powers

The executive committee shall transact necessary business in the intervals between regular meetings and such other business as may be referred to it by the Association, and shall appoint all committees and approve the work of such committees.

Section 2, Executive Committee

The executive committee shall consist of all eight officers and all chairpersons of committees. The president serves as presiding officer. This committee shall conduct all business of the Association as required and shall meet upon the call of the president or upon the call of three committee members. Meetings of the executive committee shall be open to interested members of the Association.

Article IX. Parliamentary Authority

When not inconsistent with these bylaws, Robert's Rules of Order Newly Revised shall be the parliamentary authority for all matters of procedure. These rules may be suspended at any meeting by a majority vote.

Article X. Prohibition

The identity of Association members shall be confidential and may not be released without permission of the members concerned.

Article XI. Special Provisions

Section 1

These bylaws shall become effective upon approval of two-thirds of the members present at the organizational meeting.

Section 2

Other provisions of these bylaws notwithstanding: officers may be elected immediately following approval of the bylaws and shall serve until new officers are elected and installed in accordance with the provisions of Article VI, Section 2; dues paid by charter members shall constitute dues paid-in-full until May 31, 1982.

Section 3

If the Association is dissolved, all assets shall be given to the Zilker Elementary School Library.

Article XII. Amendment of Bylaws

These bylaws may be amended at any regular meeting by a two-thirds vote of the members constituting a quorum provided that the amendment has been submitted in writing to the membership at the previous meeting.

Article XIII. Neighborhood Boundaries

Section 1

The neighborhood shall include voting precincts 332 and 462 as configured in 1998 and the property fronting both sides of the boundary streets, as shown in the map at Exhibit A.

Section 2

The executive committee shall negotiate boundary disputes with neighboring associations.

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Respectfully submitted to the Executive Committee by the Bylaws Committee,
September 16, 1998.

Richard Gravois & Robin Cravey

Reviewed and revised by Executive Committee, September 23, 1998.

Present:

Charles Whitford	Paulette Gravois
Kaye Trybus	Robin Cravey
James Rounds	Richard Gravois

Presented to the Membership October 29, 1998.

Adopted by the Membership November 23, 1998.

Amended by the Membership February 22, 1999.

President, Robin Cravey

Vice President, Kaye Trybus

Secretary, Lorraine Atherton

Treasurer, Fontaine Maverick

Bylaws Chair, Harriet Gonzales

Z-News Editor, Barbara Cossie

Social Chair, Jack Davis

Neighborhoods Council Delegate, Jeff Jack

Neighborhood Services Chair, Nadine Eckhardt

Amended by the Membership February 28, 2005